

**Curtis Pond Social/Teen Committee**  
**Meeting Minutes**  
**Thursday May 3<sup>rd</sup>, 2007**

1. Introductions – Kim Trueman-Russo, Angie Hickam, Eric Davis, Kathy McDermott, Melissa Good, Adrienne Clyne, Laura Good, Alyssa Russo, Anita West, Jennifer Ceely, Mark Ceely, Lorraine Jordan, Vickie Gasper, Wendy Petrie and Brad Clyne.
2. Review/approve new event list for submission to the Board.
  - a) The committee went over the event list and set dates to each event. The following is the list of events and dates that will be submitted to the board for approval.
    - Teen Car Wash – May 19, 2007 10-1pm (Will also be selling water, lemonade and bake sale. SUV/Mini-Van's \$5.00 and Cars \$4.00)
    - End of the Year Pool Bash – June 8, 2007 (Time TBD) (This will be an event for all children to celebrate the last day of school at the pool. There will be balloons, music and ice cream. Parents will be asked to bring a desert to share)
    - 4<sup>th</sup> of July Celebration – June 30, 2007 Time TBD (Rain date 7/1/2007)  
We would like to have the parade with possible marches being boy scouts, girl scouts, ROTC and the Mooresville Band. A suggestion was made to have Motorcycles in front of the fire truck. Another suggestion was to have the teens dress up as clowns and give out candy. Any child riding a bike in the parade will HAVE to wear a helmet or they will not be allowed to participate. A suggestion was made to have the parade and then a big Cook-Out at the pool parking lot with everybody bringing a dish. The watermelon covered in Vaseline game was great and the suggestion was to bring it back.
    - Teen Party – June 16, 2007 7-10pm (Rain Date June 23<sup>rd</sup>)
    - Adult Party – July 13, 2007 7-10pm (DJ)
    - Soap Box Derby to be determined
    - Teen Car Wash – July 20, 2007 10-1pm
    - Adult Party – August 4, 2007 (Karaoke)
    - Teen Party – August 25, 2007
    - Adult Party – September 8, 2007 (DJ)
    - Curtis Pond Cook Off – September 15, 2007
    - Halloween Spooky Trail – October 19-20, 2007
    - Halloween Party/Costume Contest – October 27, 2007
    - Halloween House Decorating Contest – Judging will be October 31, 2007 – Announcement of Winners will be November 3, 2007
    - Holiday House Decorating Contest – December 14, 2007 will be the judging and 12/15 will be the Announcement of Winners.
    - Santa Comes to C.P. – December 15, 2007 1-4pm
  - b) New ideas - Movie night was mentioned as a recurring event. It was discussed that Angie and Kim looked into the licensing issue regarding the movie night. The committee was given permission from the board to have the event on the advice from Phase 1 legal staff that a license was not needed. After several residents continued to question the license issue both Angie and Kim asked their personal attorneys if they needed one and both attorney's came back telling them they did. They said it was a copyright Law issue and that if we didn't have one we would could be fined up to \$150,000. Angie and Kim decided not to take the advice of the Phase 1 Legal staff and obtained a license at the rate of

\$150.00 for the one night and paid for it by donations from themselves, Bob Bankhead and Brad Clyne. Going forward in order to have movie nights (legally) we would need to obtain an annual license which Kim looked into the cost and it would be roughly \$2.22 per house in the community. Kim will get an exact figure and present it at the next meeting and we can possibly use fundraising monies to obtain the license. The Community Yard sale went very well. Kim suggested that signs should be put up within the community to help guide outside residents to the yard sales on streets that are not on the main entrances. A suggestion was made to possibly make a map of Curtis Pond and place them at the homes that are participating on the ends of the main entrances to give out to people who are not in the community to help them get around. It was also suggested that we obtain the addresses of those who will be participating in the yard sale so we can make the map and highlight the homes that will be participating giving non residents easier access to ALL homes participating. We discussed having the cook off in September with the possibility of charging an entry fee. If we hold the cook off inside the pool area (after the pool closes for the season) we can charge possibly \$1.00 or \$2.00 at the door and then everyone will be able to sample all the food. We are hoping to have a lot of entries so that people will have only paid \$1.00 or \$2.00 and walk away from the event full. Angie suggested that when we send out the flyer for the Adult parties that we attach a babysitting list to it so parents can attend and not have to worry about finding a babysitter. Kim said we would have to get permission from the parents of the babysitter to allow their names and numbers to be distributed. Eric Davis explained that his neighbor Marie whom lent us the projector for the movie night has told him that he may use it for any event the committee needs it for. Eric suggested that we can do a slide show at the Halloween Party of all photos from previous events. Everyone thought that was a brilliant idea and we really liked it. Vickie Gasper announced that she had photos from the movie night and will get them over to Kim.

### 3. Discuss Social/Teen Committee Budget

- a) Review previous budget submitted and approved – Kim explained to all in attendance what the budget was that was approved. Kim handed out the breakdown of the budget for each event and also distributed the current funds available from fundraisers. It was discussed that we can move around the monies of each event as we go and that the bottom line was a fixed dollar amount but we can disburse it differently than how the breakdown shows it. Kim explained that so far the committee has had several fund raisers and also have been able to obtain a Santa suit, Easter bunny suit and a movie screen. We have also obtained many decorations for the spooky trail. The committee in 2006 agreed that it would be beneficial to purchase the Cotton Candy machine, the popcorn machine and material to build a 2<sup>nd</sup> bridge at the pond. Eric Davis has agreed to research prices for both concessions. Regarding the Bridge, Kim and Angie will get in touch with Rob Petrie, Randy Hickam and Mark Jordan to set a day where all of them can walk to the pond and discuss the bridge and come to an agreement on a size, style and plan.

### 4. Go over Door to Door communication list –Review Kristi's form if available

- a) Sign up volunteers willing to walk door to door – We asked attendees if they would be willing to walk door to door and all had agreed to take a block and do so. Kristi was unable to attend and she will forward the form to Angie to review.

- b) Divide up the streets and assign blocks to volunteers – Angie took the list of names and the streets that each person was willing to do and she will divide them up and send out the email to each attendee with the form and the addresses. Kim explained that we do not need to get this done right away, it was not urgent and that we can all do it on our own time.

#### 5. Discuss fundraising ideas

- a) Playground- discuss setting up separate meetings for all playground design/funding – memo asking for volunteers - Kim explained that she feels the playground idea would take up way to much time for this committee to do and she doesn't want to take away from the events. So she has asked if everyone would think it would be a better idea to form a sub-committee. All agreed and Chris Kramer, Randy Hickam, Rob Petrie and Vickie Gasper have signed up already. Kim will get the word out and see if anyone else would like to help out. Kim will talk to everyone who signs up and give them all the information she has and they can start working on it whenever they can. Eric Davis had suggested that for fundraising regarding the playground we should sell bricks for the entrance that will have the name of the family who donated. Possibly charging \$20 or \$25.00 per brick. Laura Good explained that she would like to see it be handicap (wheelchair) accessible and all agreed that this playground needs to be not only handi-cap accessible but handi-cap friendly regarding some of the equipment considering there are currently several handi-cap children in our community. Emily Mclain contacted Kim explaining that she had catalogs that may be useful to us for the playground. Emily donated said magazines to the committee.
- b) Discuss Movie Night Fundraisers (i.e. Car washes) The committee agreed that a car wash fundraiser was necessary and we scheduled the first car wash for May 19<sup>th</sup> from 10-1pm. Laura Good suggested selling refreshments at said event and the consensus agreed. We will sell water, lemonade and baked goods. We will charge \$5.00 per SUV/Mini-van and \$4.00 per car. Kim suggested that we ask if Ed Cruz can donate the soap again like he was able to do last year. Kim will call Ed and see if he would be able to.
- c) New ideas- Laura Good suggested that we sell refreshments at the pool during open season. Maybe even slices of pizza. This idea sparked much interest in all attendees and we concluded that this was not something that the teens should be doing. Previously the teens sold refreshments at the pool and it did not work out so well. We all agreed that there was plenty of committee members (adults) that would be able to help sell from time to time and that we can sell up at the pool at our convenience. If one of us happens to be at the pool we would open up the concession area for sales. There wouldn't have to be any certain times or days. We thought of selling ice-cream, juice boxes, water, popcorn, lollipops, chips, fruit snacks and even fresh fruit. We also felt that if we were going to do this we would discuss this with the pool committee to help us with this and divide a percentage of the profits to the pool committee. Both committee's would benefit from this. We would start this on the day the pool opens. We decided that our inventory would have to be locked up and we would ask the board if we can have several cabinets in the kitchen area and if we can install some kind of locks. We of course would have to watch inventory for expiration dates as well. We decided that this may have to be managed by one or two people but we would start slow. Possibly taking the \$218.00 that we currently have in the bank and using that to start our inventory, see how things work and then take if from there. Eric

suggested that a slushy machine might be a great money making concession for the pool. He will look into prices.

6. Discuss improving current Vocelli's night

- a) Signage – assign volunteer to make sign/assign volunteer to distribute sign – Randy Hickam has been given this task.
- b) new ideas – Attendees thought it would be better if we changed the day of the Vocelli's night to Wednesday nights. They also thought it would be better to do it every Wednesday night so people can remember it better than a specific day of the month. Kim will call Mike from Vocelli's to see if this is something we can do.

7. Open Topics

- a) Follow up with Michelle Kramer regarding obtaining the ages of the children here in C.P. so we can tailor the events accordingly. – *Michelle was not present.*
- b) Discuss availability of attendees for better turn-out at meetings. – We decided to set the next several meetings at this time. Kim will send out agenda's for all meetings as they approach. The first meeting will be mainly to discuss the June 8<sup>th</sup> End of the Year Pool Bash. They will be:
  - *Tuesday June 5<sup>th</sup> 7pm 159 GlennAllen*
  - *Tuesday June 19<sup>th</sup> 7pm 243 Madelia Place*
  - *Tuesday July 10<sup>th</sup> 7pm 174 GlennAllen*
- c) Review the babysitting list and update accordingly. Discuss ways to communicate it to the community. – This topic was briefly discussed regarding the adult party.

8. Open Discussion

- a) *Missy who was unable to attend the meeting email Kim and asked if the committee can discuss the fundraiser event regarding the girl in the community who has leukemia. Kim presented the flyer to all attendees and explained that Missy thought it would be a good idea for the committee to do their own fundraiser to help this child. Laura Good suggested that we could do a 5k run fundraiser. Her husband thought of the idea after a fun day at the Ymca. Kim asked if he would be willing to organize it. Laura couldn't commit for him, but she would see if he would be willing to give us some ideas on how to organize something like this. The monies raised from this event would go entirely to this child.*
- b) *Review of all action items:*

*Kim:*

- 1. Submit event list with dates to Board for approval*
- 2. Call gentleman who runs the Soap Box Derby for information*
- 3. Call Ed Cruz for soap donation*
- 4. Call Mike from Vocelli's regarding changing the days*
- 5. Get in touch with volunteers for the Bridge project*
- 6. Get a volunteer list out for Playground sub committee*

7. *Get Agenda's for upcoming meetings*

*Angie:*

- 1. Obtain door to door survey from Kristi*
- 2. Review and finalize door to door survey*
- 3. Send out survey and door to door assignments to volunteers*

*Brad:*

- 1. Email address lists from excel to Angie*
- 2. Write a general fundraising letter for corporations*

*Eric:*

- 1. Research and obtain prices for concessions*

*Vickie:*

- 1. Get photo's of movie night to Kim*

*Laura:*

- 1. Ask husband about 5k run, obtain information on how to organize it.*

*Randy:*

- 1. Complete tent signs*

*Meeting was adjourned at 9:09 pm*