

Curtis Pond Social/Teen Committee
Meeting Minutes
Tuesday April 17th

1. Introductions – *Angie and Randy Hickman, Kim Trueman-Russo, Ann Clyne, Missy Cook, Michelle Kramer, Jennifer Ceely, Kristi and Mark Buchanan, Melissa Good, Katie and Allison Cook, Alyssa Russo and Alexandria Brewer*

2. Discuss “lessons learned” from Eggstravagansa - *Angie explained that we learnt that the electricity was an issue at this event. We were not able to have the cotton candy machine going while we had the D.J. and the 2 blow up activities. So we decided that it would be more appropriate to make the cotton candy the night before and place them in individual bags rather than cones.*

Kim mentioned that there were several complaints about children having to wait too long in line for the blow-up bouncer. The slide however, had a constant flow and no waiting what-so-ever. We discussed the possibility of doing away with the bouncer and instead maybe look into a blow up obstacle course.

Angie then explained that without many volunteers we had to wing the individual events that were taking place. She explained that she feels we would benefit from having each individual event time slotted. Jennifer agreed with Angie and explained how she walked up to the event and had missed the egg hunt. So going forward, the committee will allocate time slots for each individual event going on to better communicate to the neighborhood when each event (i.e. Egg hunt, races, games) is going to take place during a main event.

3. Plan execution of April 21st Community Yard Sale

a) Signage- *Kim has advertised this event in the Mooresville Tribune for Fridays paper and as well as on Craig’s list, and also on the bulletin at her place of employment. Angie has advertised this on Lake Norman Yard Sales.com.*

Jennifer explained that she knew nothing about this event taking place on Saturday. The event details for Saturdays events have been posted on all 3 websites and flyers were handed out at the Eggstravagansa. Ann explained that a lot of people who have lived here for several years know that we have a community yard sale in April, but that many of the new comers aren’t aware of it. Missy volunteered to print up flyers and distribute them over the next couple of days with her two daughters. Kim printed up the flyer and gave a copy to Missy. Kim also told Missy that she would email her the map of Curtis Pond showing all homes in all phases. Alyssa Russo has volunteered to help distribute the flyers.

It has been determined that the committee will need 6 signs for the yard sale. 1 for each of the 4 entrances and 1 at each of the ends of Rocky River Road. Missy remembered that from years past they had pre-printed signs for the Community Yard Sale. Kim believes that she saw possibly 2 of those signs in the mounds of stuff that she has for the Committee. Angie agreed to make the signs for the Community Yard Sale. Kim will check to see how many pre-made signs she has and will let Angie know and will also drop off some poster-board that she had left over from the last event. Wendy Petrie (who was unable to attend due to family emergency) contacted Kim prior to the meeting to volunteer to put out these signs Friday evening or early Saturday morning. She will pick up the signs from Angie prior to Friday evening. Kim will take down all the yard sale signs at 1pm.

Kim explained that in the past a lot of our committee signs have been stolen. She also told the group that Randy had made a tent sign out of particle board for us to re-use and it is extremely heavy which should deter theft. Randy will work on 3 more of those

signs for us to use. For now, until all three are built we will stick to poster board. Ann suggested that we Velcro the sign to the particle board so we can just change the sign rather than having to re-paint the particle board. Kim suggested possibly coming up with something like plexi-glass where we can secure the plastic to the board and then just slide the signs in. Ann thought that would also prevent weathering. Randy has agreed to make three more of these signs with the plexi-glass. As soon as they are complete we will start using them rather than the poster-board alone.

b) Lollipop fundraiser sales- Angie explained that the committee has approximately 500 gourmet lollipops that can be sold as a fundraiser. She said that she and Kim will be selling them at their homes during the yard sale Saturday. They will be sold for \$0.75 each and at this point all sales are pure profit. She said that if anyone present was having a yard sale and would like to sell the lollipops as well to contact Kim. Missy volunteered to take 2 boxes totaling 144 lollipops to try to sell while delivering the flyers. Kim delivered the 2 boxes of lollipops and the flyer to Missy after the meeting.

4. Plan execution of April 21st Kids Movie Night event

a) Signage- It was decided that we will need 4 signs for this event. They will be put at all 4 entrances. Michelle has agreed to make all 4 signs. Kim has to put up all 4 signs as she is taking down the yard sale signs at 1pm. It was suggested that we do not put out the Kids Movie Night signs until after the yard sale due to not wanting to attract people from outside of the neighborhood to this event.

Kristi asked if we have received approval from the board for this event. Kim explained that we have received approval from the board. Angie explained that there was a concern as to whether or not we can still have this event due to copyright issues. At the advice of our legal staff we were told that there shouldn't be an issue and we can go ahead without a license.

b) Movie Title- We have decided to change the movie to "Happy-Feet" at the advice of one of the interim board members. They felt with Disney's strict viewing policies we didn't want to take any chances showing one of their films. So we took the movie with the second most votes. Michelle explained that she just bought the movie and that she would allow us to borrow it for Saturday night.

c) Set-up- The movie screen will be built by Brad Clyne and brought up to the pool by Kim on Saturday. The board will unlock the pool area for us to use the bathrooms and the microwave. Ann suggested we contact Eric Davis to see if he can test the projector that is being lent to us by a neighbor to make sure everything will be working fine on Saturday night. Eric (who was unable to attend, but contacted the committee via e-mail) explained that he has the DVD player and the Projector and both are ready to go for Saturday night.

d) Clean-up- All present will help pick up any garbage left. The screen will be rolled to Angie and Randy's house for storage. The board will lock-up the pool area.

5. Outline Potential Future Events

a) Review/discuss previous event list submitted in 1/2007- We discussed the list of events that were presented to the board in the beginning of 2007. The following events will be on the new list which will be presented to a new board in May.

- ✓ 4th of July Celebration
- ✓ 2 - Adult Parties
- ✓ 2 - Teen Parties
- ✓ 2 - Teen Car Washes
- ✓ A Curtis Pond Cook-off (It was suggested that this be held in October. Ann suggested that we have 4 categories. Michelle suggested that it be a BBQ cook off)
- ✓ Soap Box Derby

- ✓ *Craft Show*
 - ✓ *Yard sale in Fall*
 - ✓ *Halloween Party/Costume Contest*
 - ✓ *Halloween Spooky Trail*
 - ✓ *Halloween House decorating contest*
 - ✓ *Santa comes to Curtis Pond*
 - ✓ *Holiday House decorating Contest*
- b) *Brainstorm New Ideas- The following was some new ideas that were brought to the table: More movie nights, possible movie nights for different age groups, Taking care of your lawn seminar. It was also mentioned that we should speak to the ice cream man to see if we can invite him to some of our events and have him donate a percentage of his sales to the committee.*

6. *Create Future Event list to submit to HOA after 4/30- This topic has been tabled until the next meeting.*

7. *Discuss Social/Teen Committee Budget*

- a) *Review previous budget submitted and approved- Kim explained the budget that she submitted to the board the beginning of January of 2007. She also explained that the previous budget is no longer valid. We will have to submit a new budget to the new board after April 30th.*
- b) *Create new budget to resubmit to HOA after 4/30- This topic has been tabled until the next meeting.*

8. *Discuss options/ideas on how to communicate events/meetings*

- a) *Websites- Kim will post any updates and announcements on the Pro-boards "un-official" forum, Angie will post updates and announcements on the new "un-official" forum that was recently created. Kim or Angie will send all updates and announcements to Cedar Management to post on the Official Curtis Pond Website.*
- b) *Flyers- Kristi discussed that she wonders how many people actually read the flyers and if they read them do they retain them and remember the information on them. Missy has volunteered to print out any flyers that we need and also distribute them. Eric and Courtney Davis (not present but communicated via Email) offered to distribute flyers as needed. Jennifer Jeffords (who was unable to attend but communicated via email) also offered to distribute any flyers needed to be distributed.*
- c) *Emails- We currently have approximately 20 emails but they have been handed down from past committees and we are not sure who really wants to receive them*
- d) *New ideas- Angie expressed that we need to go DOOR TO DOOR to come up with a communication list. Kristi has volunteered to design a form that we can use to ask residents a. whether or not they want to be contact when the committee has updates or announcements b. how they want to be communicated to either email or phone and also if they would be available to volunteer At the next meeting Kristi will have the form and Kim will print out a list of all home addresses in the neighborhood and we will allocate "addresses" to whoever would like to volunteer to walk the neighborhood to obtain this information. Once every volunteer has collected all the information, we will put together a spreadsheet of how each home wants to be contacted. Wendy has volunteered to put together an email distribution list for all those who would like to be contacted via email and be in charge of sending out periodic emails updating*

everyone on upcoming events, meetings and announcements. A telephone distribution list will be made for all those who rather be contacted by phone. We will split up the phone list between any volunteers wanted to call those on their list with updates and announcements. We will still put out signs and distribute flyers but we feel this would be the best way to contact all neighbors regarding "NEWS".

Ann mentioned having a monthly newsletter, but under the current HOA situation we don't know if that is going to happen.

9. Discuss recruitment methods for new volunteers

a) Tools/methods we can use to recruit- While collected the information from the above topic we can also ask if anyone would be willing to volunteer.

b) Discuss jobs needed to be divvied up- This has been completed for the 2 events in April. No other events are being worked on momentarily.

10. Discuss fundraising ideas

a) Playground- Kim discussed her ideas on a new playground for Curtis Pond. Courtney Davis is looking into obtaining a grant. Kim showed several idea options that we could use to design a playground. Michelle explained that her husband Chris would be willing to design the layout of the playground if we decide on what we want to put in it. Kim had one catalog with ideas but is still waiting on several others. Kim recommended that we table this topic until we have more information that we can look at. Currently, Brad has volunteered to write a general donation letter for us to distribute to local businesses within the community to help obtain funds. Kristi mentioned Lowe's Charitable Foundation donating to this, Kim will look into that.

b) Website created by ABC Fundraising- The committee has obtained a free website that helps us to raise money for obtaining funds to erect a playground. This website address will soon be posted on the websites and emailed to the current distribution list. It is suggested that everyone send it to as many people as they know (even outside of Curtis Pond) so we can raise even more money.

c) New ideas

11. Discuss improving current Vocelli's night- Tabled until the next meeting

a) signage

b) communicating through websites

c) new ideas

12. Set date, place and time for next meeting- Tentatively the next meeting is going to be on Wednesday May 2, 2007 at 7pm, 238 Royalton Rd. If there are any chances to this meeting date we will revise this ASAP.

13. Open Discussion- There was a discussion on obtaining the ages of the children here in C.P. so we can tailor the events accordingly. Michelle said she will try to obtain this information for the school transportation. They usually have the demographics for this. Kristi said she will put something on the form she is designing that will ask for the children's ages in your home. Angie explained that we would like to find a day during the week that will work for most people. Ann West (who could not attend but communicated via email) explained that currently Tuesday's are no good for her but she would like to volunteer. Michelle said Wednesday nights are probably the best bet. Kim asked Kristi if she wouldn't mind putting a question for volunteers on that form asking which night would they be available. We can then get a better idea of which evenings we would have most volunteers available. We can also alternate

meetings for those who are not available. Lastly, Michelle had suggested that the teens should prepare a phone/information list for Babysitting. The list could be obtained through the social committee for anyone needing a babysitter during the meetings, adult party, or just to go out for an evening. The list would not be posted anywhere but maybe have something stating that a babysitting list may be obtained by contacting the social committee.